Avon Town Square Lot 2, Condominium Association

February 5, 2021

This letter is notification the Board Meeting of the Avon Town Square Lot 2 Condominium Association to be held February 23, 2021 at the hour of 3:30 PM via tele-conference call by dialing: 1-712-770-5505 and when prompted enter the access code 179 736 followed by the # sign and then announce yourself.

Please review the following attached meeting materials:

- 1. Agenda for the Board Meeting
- 2. Minutes of the prior Board Meeting held
- 3. Financial reports for the fiscal year ending December 31, 2020
- 4. Presentation of the 2021 budgets

A majority of the Board present constitutes a quorum.

I look forward to hearing from everyone at the Board meeting.

Sincerely,

W. Michael Walter, MRE

Managing Agent for the Association

Please visit the associations website <u>www.ATSLot2Assoc.com</u> for notices and general information. PO Box 1988 / 105 Edwards Village Blvd., C208 / Edwards / CO / 81632 970-926-5748